
Southampton Film Theatre

**A Registered Company Limited by Guarantee
and a Registered Charity**

Reports and Accounts For the year ended 31 July 2017

Charity number 276825
Company number 1383708

The Directors / Trustees present their report and the financial statements for the year ended 31 July 2017.

STATUS

Southampton Film Theatre, popularly known as the Phoenix (and also referred to below as the Phoenix or the Society) is run in association with Union Films, based in Southampton University's Student Union.

The Society is registered with Companies House (Registration No 1383708) under the name of Southampton Film Theatre, and is a company limited by guarantee and does not possess share capital. Liability of members is restricted to the payment of one pound each in the event of the Society being wound up. The Registered Office address is:

The Phoenix (Southampton Film Theatre), c/o Nuffield Theatre, University Road, Southampton, SO17 1TR.

The website address is: <http://www.thephoenix.org.uk>

The Society also enjoys charitable status and is registered with the Charity Commission (Registration No 276825).

The Phoenix is a member of Cinema for All, formerly the British Federation of Film Societies.

GOVERNANCE

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Council of Management. Under the requirements of the Memorandum and Articles of Association the members of the Council of Management are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. Members of the Council of Management are set out on page 3.

PURPOSES AND AIMS

The purposes and aims of the Society, its Charitable Objects, are as detailed in its Articles of Association and form the basis of its registration as a charity. Briefly, they are to encourage the development of film and public appreciation of the medium of film, and to promote the use of film as a record of contemporary life, particularly with reference to Hampshire and the City of Southampton.

ENSURING OUR WORK DELIVERS OUR AIMS

The Council of Management reviews the Society's aims, objectives, activities and risks each year. The review process helps us to ensure that our aims, objectives and activities remain focused on our stated purposes.

The Council of Management has paid due regard to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Council consider how planned activities will contribute to the aims and objectives they have set.

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT

The Society's main activity, who we try to help and our achievements and performance in the year are described in the "Review of Business" on page 2.

All our charitable activities are undertaken to further our charitable purposes, as embodied in our Charitable Objects, for the public benefit.

REVIEW OF BUSINESS

We have entered our seventh year of operating in conjunction with Southampton University's Union Films and our relocation to the Cinema based in the Southampton University Student Union building, a cinema with DCI-compliant projection and 35mm facilities. The past year has been one of further consolidation with Union Films and a satisfactory situation for the Society.

Working with the Students Union and Union Films

Our status as Union Films' 'World Cinema' provider remains robust without losing our identity as a standalone film society serving the wider public with an interest in the medium of film in and around Southampton. We have learned to cope with the inevitable, annual change of personnel in Union Films reasonably well and the Union values our community involvement. The venue, recently refurbished by the University, has provided a noticeably more comfortable environment for film-watching. We are now recording a modest surplus operating in a venue that we hope to continue to enjoy for the foreseeable future with financial stability.

Delivering our objectives

The membership data below demonstrates that we have maintained good annual memberships, associate memberships and admissions and an average attendance increase to 155. Our members, and a growing number of students, who enjoy reciprocal membership, continue to benefit from weekly film notes, regular newsletters, involvement in Southampton Film Week, films focused on themes (e.g. International Human Rights, Holocaust remembrance, University's German Festival), and our traditional Christmas event involving a well-received, film-oriented quiz. Once again, there has been a strong demand for 2017-18 annual memberships even before details of the programme were available. In short, the loyalty of our members continues - they value and benefit from a vibrant Phoenix community that enjoys the best of world cinema both affordably and comfortably.

We have recorded a surplus, of £3,308. Members of Council anticipated a surplus, which has largely been transferred to the designated equipment reserve held to secure the longer-term stability of the charity. Increased venue costs for 2017-18 and beyond will absorb this surplus. Members of Council continue to monitor the charity's reserves on a regular basis and consider the reserves held by the Phoenix to be satisfactory, recognising possible future events and to adequately cover risks identified in our risk register. The risk register also acknowledges the voluntary nature of our Council, and from time to time we make requests of our membership for additional effort to enable us to continue operating as successfully in the future.

Membership data 2016-17

Membership and attendance figures were as follows (previous three years' figures in brackets):

Yearly memberships:	199 (200, 196, 192)
Associate memberships:	120 (188, 221, 201)
Admissions:	4,506 (4,088, 4,480, 4,250) for a total of 29 (31, 32, 29) films
Average attendance:	155 (140, 143, 147)

Another great year of film – our Film Selection Committee continues to get it right!

The film selection for this past year was warmly appreciated by our members, including our involvement in 'extra-curricular' festivals such as the pleasingly annual Southampton Film Week. Our average audience vote remained steadily and encouragingly high at 82% which reflects the quality of the choices made by our Film Selection Committee. Our most popular films and our audience reaction percentages were 'I, Daniel Blake' (95%), 'Hunt for the Wilderpeople' (94%), 'Sing Street' (93%) and 'A War' (91%). A further three films were rated by our audience at 90%.

Conclusion

We wish to record publicly our thanks both to the Union Films team of volunteers and the management of the Southampton University Student Union, all of whom continue to work hard to make our move to the Student Union Cinema a success. Our thanks are also recorded to the individuals who, as the Council of the Phoenix, have worked so hard to maintain such an excellent record of success this past year. Having concluded that the state of the Company's affairs and the accounts for the year are satisfactory, the directors of the Phoenix recommend acceptance of this report.

COUNCIL OF MANAGEMENT

Members of the Council are both Directors of the Company and Trustees of the Charity.

During the year the Council Members were:

Graham Cole (Chair)*	(elected 5 November 2014)
Stephen Edwards*	(elected 5 November 2014)
Doreen Hedger	(resigned 2 November 2016)
Andrew Jackman (also Company Secretary)*	(elected 2 November 2016)
John Marshall*	(elected 5 November 2014)
Adrian Pickering*	(elected 5 November 2014)
Wendy White	(elected 2 November 2016)

* Those marked with an asterisk are eligible for re-election at the 2017 AGM.

ACCOUNTS

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on a going-concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Acts. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Council

Andrew Jackman
Company Secretary
Southampton Film Theatre
[] November 2017

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 July 2017

	<i>Notes</i>	2017	2016
INCOME	2	£	£
Membership		9,802	9,790
Door receipts		4,287	3,598
Other operating income		-	-
Deposit account interest	3	139	168
TOTAL INCOME		<u>14,228</u>	<u>13,556</u>
 PROGRAMME ACTIVITIES			
Film hire and purchase		5,028	4,362
Venue hire		2,900	2,900
Administration expenses		1,366	1,367
Printing and advertising		1,626	1,727
TOTAL EXPENDITURE		<u>10,920</u>	<u>10,356</u>
 SURPLUS ON ORDINARY ACTIVITIES BEFORE AND AFTER TAXATION			
		3,308	3,200
Transfer to Equipment Reserve	9	(3,000)	(3,000)
RETAINED GENERAL FUND BROUGHT FORWARD		3,174	2,974
RETAINED GENERAL FUND CARRIED FORWARD		<u>3,482</u>	<u>3,174</u>

There are no recognised gains or losses attributable to members other than the surplus for the period of £3,308 (2016: £3,200).

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 July 2017

INCOMING RESOURCES	2017	2016
	£	£
Investment income	139	168
Incoming resources from charitable activities	14,089	13,388
<i>Total incoming resources</i>	<u>14,228</u>	<u>13,556</u>
RESOURCES EXPENDED		
Film & venue hire; projection services	7,928	7,262
Support costs	2,992	3,094
<i>Total resources expended</i>	<u>10,920</u>	<u>10,356</u>
NET INCOMING / (OUTGOING) RESOURCES	<u>3,308</u>	<u>3,200</u>
RECONCILIATION OF FUNDS		
Total funds brought forward from previous year	28,924	25,724
Total funds carried forward to next year	<u>32,232</u>	<u>28,924</u>

NOTES TO THE ACCOUNTS

at 31 July 2017

1. ACCOUNTING POLICIES

Accounting convention

The accounts are prepared under the historical cost convention and are drawn up in accordance with the requirements of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (revised 2005) issued by the Charity Commission as modified by the Charities SORP (FRSSE).

Depreciation of tangible fixed assets

Depreciation is calculated on a straight line basis and provided over the useful life of the fixed assets in use at the end of the period as follows:

- Equipment and fittings - 16.67% of original cost
- Digital projection equipment - 33.33% of original cost

Directors' responsibilities: see Statement on page 3.

2. INCOME

The company is not required to register for Value Added Tax.

3. INTEREST

	2017	2016
	£	£
Bank deposit account interest	<u>139</u>	<u>168</u>

4. TAXATION

HM Revenue & Customs ("HMRC") has confirmed that the company is a charity for tax purposes in line with Paragraph 1 of Schedule 6 Finance Act 2010, and that the company is regarded for tax purposes as a charitable company. The charity reference number supplied by HMRC is EW05773. No provision for corporation tax is required.

5. TANGIBLE FIXED ASSETS

		Equipment & fittings	Digital projection	Total
		£	£	£
Cost:	At 1 August 2016	-	5,642	5,642
	Disposals	-	-	-
	At 31 July 2017	<u>-</u>	<u>5,642</u>	<u>5,642</u>
Depreciation:	At 1 August 2016	-	5,642	5,642
	Charge for the year	-	-	-
	Disposals	-	-	-
	At 31 July 2017	<u>-</u>	<u>5,642</u>	<u>5,642</u>
Net book value:	At 31 July 2017	-	-	-
	At 1 August 2016	-	-	-

NOTES TO THE ACCOUNTS (continued)

at 31 July 2017

6. CASH AT BANK AND IN HAND

	2017	2016
	£	£
Current account (NatWest Bank)	1,458	938
Deposit account (COIF)	47,039	41,901
	<u>48,497</u>	<u>42,839</u>

7. CREDITORS: Amounts falling due within one year

	2017	2016
	£	£
Trade creditors	8,355	6,525
Membership income in advance	7,910	7,390
	<u>16,265</u>	<u>13,915</u>

8. MEMBERS' LIABILITY

The liability of the members is limited to £1 each.

9. EQUIPMENT RESERVE

The principle of establishing an equipment reserve was discussed by Council and at the AGM 2005. This designated, unrestricted fund has been established in order that the means to achieve the aims of the Company can continue to be met, particularly in relation to projection of future (digital) productions.

In the current year, an amount of £3,000 (2016: £3,000) was transferred from the undesignated general fund to the designated equipment reserve, resulting in a balance in this reserve at the end of the year of £28,750 (2016: £25,750).